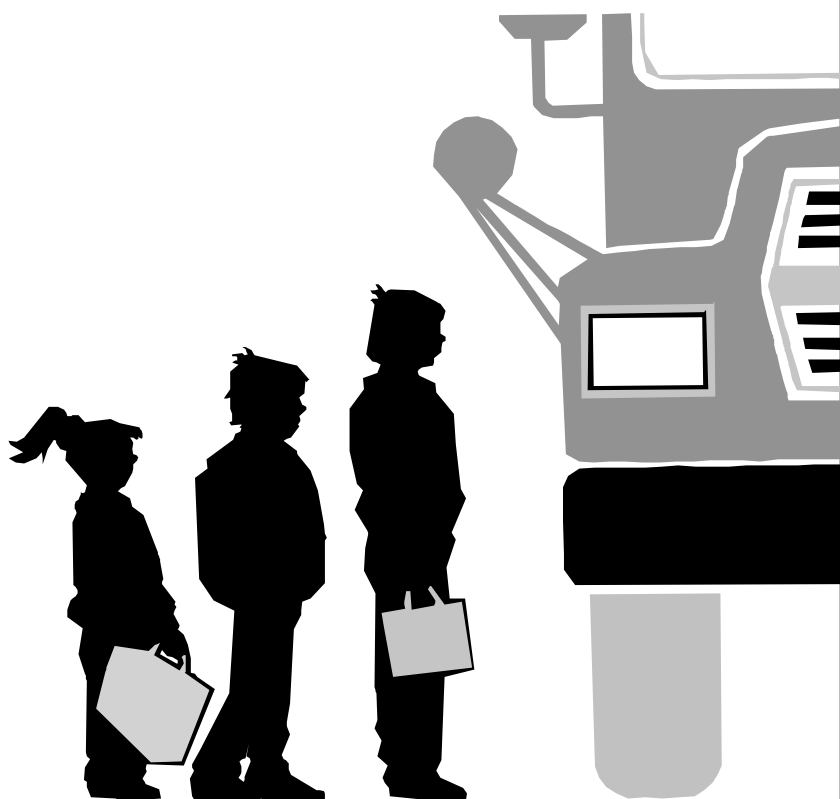


School-wide Evaluation Tool Implementation Manual

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Introduction

This manual was developed to provide guidance and technical assistance to those who would like to use the School-wide Evaluation Tool (SET) to evaluate a school(s) for enhancing a positive culture. It is assumed that individuals conducting the SET have experience in schools, proactive school-wide discipline procedures, and assessment and evaluation strategies. The intended audience for this manual includes school district, state level and research evaluators in the area of school-wide positive behavior support.

Organization of This Manual

This manual is divided into five major sections. Each section focuses on a different component for completing the SET and ends with Frequently Asked Questions.

- **Overview**

The overview describes the purpose and features of the SET. Data sources needed for completing the SET, information concerning Human Subjects, and current SET research are also described.

- **Preparing for and Conducting**

This section provides more detail about preparing for and conducting the SET. A task analysis from initial contact with the school to collecting information for scoring the SET is described in detail.

- **Scoring the SET**

This section provides scoring practice opportunities. Case studies are included for calculating SET scores inter-observer agreement.

- **Case Studies**

Three full school examples are included for scoring practice in this section.

- **Interpreting and Summarizing**

SET information is meaningless unless it is interpreted and summarized. This section provides scoring information and strategies for interpreting the SET. Procedures for reporting SET scores to the school are included.

- **Other Information**

The final section contains the EBS Self-Assessment Survey, SET Consent and Assent Forms, a compilation of all Frequently Asked Questions (FAQs), and a master SET Guide for duplication purposes. The SET is also available for PDF download at www.pbis.org.

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Most importantly, we acknowledge the students, families, educators, and community members who have been involved in the PBIS Project. Without their participation, the enhancement and achievement of positive learning and teaching environments for all students would not be possible.

Contact & Ordering Information

For more information contact Nadia Sampson at nkatul@uoregon.edu or Anne Todd at awt@uoregon.edu.

Ordering Information

The SET Implementation Manual can be purchased for \$25.00. Additional copies may be made without copyright infringement. To place an order, contact Nadia Sampson at nkatul@uoregon.edu.